



# NIXA FIRE PROTECTION DISTRICT

## Wages and Benefits Package

### Receptionist/Secretary



- 🔥 **Entry Level Wages** \$24,960 / \$12.00 per hour
  - 🔥 **Vacation Leave**-earned at 4 hours per month worked (may not be utilized during probationary period).
  - 🔥 **Sick Leave**-earned at 8 hours per month worked.
  - 🔥 **Bereavement Leave**-8 hours available.
  - 🔥 **Health Insurance** – Anthem Plan, 100% covered by district for the employee, eligible after 60 days employment.
  - 🔥 **Dental Insurance** – Delta Plan, 100% covered by district for the employee, eligible after 60 days employment.
  - 🔥 **Vision Insurance** – Delta Plan, 100% covered by district for the employee, eligible after 60 days employment.
  - 🔥 **Life Insurance**-\$25,000 Standard Plan, 100% covered by district for the employee, eligible after 60 days employment.
  - 🔥 **Flex/Pre-Tax Spending**–(not mandatory) administrative fee 100% covered by district for the employee.
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- 🔥 **LAGERS – L12 (1.75 %) retirement program**, last three year average, 100% covered by district for the employee, eligible after completion of probationary period.
  - 🔥 **Educational Incentive**–non accumulative, highest level only; eligible after completion of one year employment.
 

Associate Degree	\$1,500 (Annual)
Bachelor Degree	\$2,000 (Annual)
Master Degree	\$2,500 (Annual)
  - 🔥 **Longevity** - \$1,000 upon completion of 5<sup>th</sup> year, with an additional \$500 for every year after, no maximum.