

Driver / Operator Job Description

1308.1 DRIVER / OPERATOR JOB DESCRIPTION / EMT OR PARAMEDIC

The Driver/Operator operates fire apparatus and equipment and provides support in firefighting operations and emergency medical services. This position requires excellent driving skills, knowledge of equipment mechanics, and the ability to act calmly under stressful emergency situations. The Driver/Operator works as part of a team under the direction of an Officer to respond to emergencies and protect life and property.

EXAMPLES OF ESSENTIAL FUNCTIONS:

Essential Functions may include, but are not limited to, the following:

Responds immediately to alarms at any hour of the day or night, in all weather conditions. Responds to fire alarms and participates in fire extinguishment, rescue, and fire investigation using firefighting tools and equipment such as axes, pry bars, pike poles, power saws, ladders, portable extinguishers, and two-way radios.

Safely operates all fire apparatus, including engines, ladder trucks, heavy rescue vehicles, ambulances, brush trucks, and other emergency vehicles; Transports personnel and equipment to and from emergency scenes; Positions apparatus and equipment according to standard procedures and direction from officers; Operates pumps and controls water pressure from apparatus during fire suppression activities; Raises and climbs aerial ladders on ladder trucks; Performs daily inspections and routine maintenance on assigned apparatus and equipment; Maintains accurate inventory records and ensures operational readiness of equipment on apparatus; Assists with firefighting duties such as connecting hose lines, operating hand lines, ventilating buildings, and raising ladders; Responds to incidents involving toxic/hazardous waste materials, assesses risk, clears area of non-essential personnel, uses required personal protection gear, contains spills, controls run-off and ignition sources; Responds to medical emergencies; provides basic and intermediate life support to the sick and injured; completes written reports on the condition of patients and emergency medical aid given; Adheres to all District policies and procedures for safe emergency operations.

Serves as out-of-title company officer in a training role in the absence of a company officer.

Inspects, cleans, and services various firefighting equipment and apparatus and hydrants; performs routine and preventive maintenance on equipment as necessary; assists in maintenance clean and orderly conditions in and about the fire station.

Participates in inspections and pre-planning of public and commercial buildings for fire prevention and target hazard identification.

Completes all training necessary to fulfill fire district requirements and ensures professional development.

Provides non-emergency assistance to the public such as conducting State mandated fire drills; company inspections of public and commercial buildings; and fire station visits.

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Paramedic

Responds to medical emergencies, rescue and fire calls to provide advanced life support to the sick and injured, and to assist in fire extinguishment.

Provides advanced emergency pre-hospital care to individuals in cardiac arrest and severe shock by intubation, I.V. administration, drug administration, reading and interpreting cardiac rhythm strips (12-leads), and defibrillation.

Inspects medical supplies and equipment daily to ensure equipment is in proper working order; medical supplies used are replaced, and medical equipment is functioning properly.

Keeps a log of the use and replacement of all controlled substances maintained on apparatus as required by law.

Maintains paramedic certification by attending training classes and seminars; participates in re-evaluations of practical skills (competencies); and tests to meet advanced life support standards of state and local agencies.

KNOWLEDGE, SKILLS, AND ABILITIES:

Thorough knowledge of basic fire prevention and suppression practices and techniques; fire ground and rescue safety techniques; hand and power tools used in fire suppression; emergency rescue techniques and equipment; basic life support practices and techniques; hazardous materials for first responders; metric system; building construction as it relates to fire suppression; International Fire Code as it applies to company inspections; and district geographic area and street network.

Knowledge of mechanics to perform minor repairs and maintenance; modern firefighting principles, practices, and procedures including hydraulics.

Skill in operating all District apparatus and equipment safely and effectively; Operations and maintenance of various types of apparatus and equipment used in firefighting activities; follow and relay complex oral and written instructions, policies, and procedures.

Ability to perform heavy physical work and ability to lift and carry over 50 lbs.; ability to perform job functions while wearing breathing apparatus; to stand, walk, sit, bend, crawl, ride, push, pull, and perform a variety of similar body movements; possess hand/eye/foot coordination adequate to operate a vehicle and operate equipment.

Ability to talk and hear in person, by telephone, and two-way radio; ability to see and read material and instructions and observe events at emergency scenes; Self-disciplined with ability to work independently and as part of a team; lead and direct activities of less experienced personnel; understand and carry out verbal and written instructions; remain calm under stressful and hazardous circumstances; and adhere to safety procedures and protocols; read and understand

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fire training manuals; NFPD Nixa Fire District Protocols and Standards; Departmental SOPs; rules and regulations; iPad and Windows-based computer operating systems; software: and maps.

Ability to work and live in a co-ed paramilitary environment; wear a uniform and follow the chain of command; work 48-hour tours / 24-hour shifts, weekends, and holidays; and climb ladders more than 75 feet in length.

REQUIRED QUALIFICATIONS:

Graduation from high school or the equivalent.

Candidates for the position of Firefighter must have attained certification of Missouri FF 1 & 2, NIMS 700, 800, 100, and 200, and Missouri EMT/B.

The candidate shall have a Missouri operator license with no suspensions, revocations, or any other significant moving violations within the last five (5) Years. Missouri CDL B preferred.

Minimum 1-year employment with Nixa Fire Protection District as a Firefighter. External candidates must have 3 years' experience in the fire service (D/O experience preferred).

Current state certifications (2017 Standard) of Driver Operator Core, Pumper, and Mobile Water Supply (Aerial Operator preferred).

The candidate shall meet all District application requirements. Employees are not eligible to participate in promotional exams or be considered for promotional opportunities if they currently have active disciplinary action on file in the form of a verbal or written warning, suspension, or demotion. This policy applies only to disciplinary actions issued after February 20, 2024.

The candidate may also be required to have completed the following:

- Aerial Operator
- Company Inspections
- District's Public Presentation, Public Education, and Pre-Incident Plans

PHYSICAL REQUIREMENTS/WORK ENVIRONMENT:

Vision sufficient to operate hand and power tools; and conduct patient evaluations; read video monitors, gauges, maps, SOPs, rules regulations, and training documents.

Hearing sufficient to hear conversation in person and over radios and telephones.

Speech sufficient to make oneself understood in conversation, on fire scenes, in person, and over radios and telephones.

Mobility sufficient to effectively perform fire suppression activities such as climbing ladders; removing trapped individuals from confined spaces; and operating power saws and axes while wearing a Self-Contained Breathing Apparatus (SCBA), and full protective clothing.

Dexterity to operate tools and apparatus associated with fire suppression and emergency services work, office equipment including computer keyboards, and medical equipment.

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Strength sufficient to lift and carry patients and equipment weighing in excess of 50 pounds; open fire hydrants and perform firefighting and ventilation work.

Endurance sufficient to maintain an appropriate level of performance in extreme heat while wearing an SCBA and full protective clothing; and to maintain efficiency throughout the entire work shift.

Work Environment

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform essential functions.

While performing the functions of this job, the employee is occasionally exposed to wet/and or humid conditions, moving mechanical parts; high, precarious places, fumes or airborne particles; toxic or caustic chemicals; outside weather conditions; extreme cold; extreme heat; risk of electrical shock; works with explosives, and risk of vibration.

The noise level in the work environment is usually moderate to loud.

OUT OF TITLE DRIVER / OPERATOR

The Out of Title (OOT) Driver/Operator operates firefighting vehicles and equipment, assisting in fire and emergency medical services. This role requires good driving skills, knowledge of equipment, and staying calm in emergencies. Working as part of a team under an officer, the OOT Driver/Operator responds to emergencies to protect people and property.

DESCRIPTION OF DUTIES

The OOT Driver is actively engaged in performing all the functions mentioned above while undergoing training to acquire the necessary knowledge, skills, and abilities required for the driver-operator role.

REQUIRED QUALIFICATIONS

Before approval, individuals aspiring to assume the role of OOT Driver/Operator are required to have successfully completed the Nixa Fire District task book for the Driver Operator position. The candidate must obtain a recommendation from their respective Officer and secure approval from the Chief of Training before becoming eligible for Out of Grade Pay (OGP). Candidates are mandated to complete a minimum of one (1) year within the Nixa Fire Protection District, in addition to successfully completing an Emergency Vehicle Driving course and D/O Core, Pumper, and mobile water supply.

The following classes are not required but would be preferred:

- D/O Aerial Operator

Disclaimer

The information provided in this description has been designed to indicate the general nature and level of work performed by incumbents within this job. It is not designed to be interpreted

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as a comprehensive inventory of all duties, responsibilities, qualifications, and working conditions required of employees assigned to this job. Management has sole discretion to add or modify duties of the job and to designate other functions as essential at any time. This job description is not an employment agreement or contract.