

Authorization for Background Check (Consumer Report)

Having read and signed the Disclosure To Subject (Consumer) of a Background Check (Consumer Report), I authorize **Nixa Fire Protection District** to obtain and rely upon consumer reports or investigative consumer reports in considering me for employment or volunteering and, if I am employed, in considering me for subsequent promotion, assignment, reassignment, retention, or discipline. By my signature below, I authorize **Nixa Fire Protection District** to obtain any such reports and to share the information received with any person involved in the employment decision.

PLEASE INITIAL: I do _____ do not _____ authorize you to contact *my current* employer for Employment and Reference Verifications

PLEASE INITIAL: I do _____ do not _____ agree to receive all communications regarding any consumer report or investigative consumer report as may be required by the Fair Credit Reporting Act or such other state or local laws via email at your designated email address.

PLEASE INITIAL: I do _____ do not _____ agree that this Disclosure and Authorization in original, faxed, photocopied, or electronic (including electronically signed) form will be valid for any consumer reports or investigative consumer reports that may be requested about me by or on behalf of the Company.

_____/_____/_____
Printed Name of Subject (Consumer) **Date**

Signature of Subject (Consumer) **E-mail:** _____
(For Official Correspondence)

Personal Search Criteria (Please Print Clearly)

First Name **Middle Name** **Last Name**

Race:

Alias/Maiden Name(s)

_____-_____-_____
Social Security Number **Date of Birth** **Gender:** Male Female

_____/_____/_____
Driver's License Number/State **Phone Number**

_____(____)_____
Address (Years Resided) **City** **State** **Zip**

Cities Resided In Last Seven Years:

I certify that all elements of the personal search criteria I have provided are true, accurate and complete. I understand and agree that any omission, false statement, misleading statement, or answer made by me on my application or any supplements to it and in any interviews will be sufficient grounds for rejection of employment and my discharge after employment.

Printed Name **Signature** **Date**

Disclosure To Subject (Consumer) of a Background Check (Consumer Report)

Disclosure

In considering you for employment and/or Volunteering, if you are employed, in considering you for subsequent promotion, assignment, reassignment, retention, or discipline, **Nixa Fire Protection District** may request and rely upon one or more consumer reports or investigative consumer reports about you that we obtain from a consumer reporting agency.

Definition

Consumer Report - a “consumer report” is a written, oral or other communication of any information by a consumer reporting agency bearing on your credit worthiness, credit standing, credit capacity, character, general reputation, personal characteristics, or mode of living which is used or expected to be used or collected in whole or in part for the purpose of serving as a factor in making an employment-related decision about you.

Types of consumer reports include Credit Reports, Sex Offender Registry, Federal Criminal, Driving Records, Address/Alias/SSN verification, Statewide Repository Criminal, County Criminal, Government Watch Lists, Civil Records, Professional License Verification, Education Verification, or any other Federal, State, County or any other agency that maintain information considered a consumer report.

Investigative Consumer Report - an “investigative consumer report” is a consumer report in which information on your character, general reputation, personal characteristics, or mode of living is obtained through personal interviews with your prior employers, neighbors, friends, public information found on social media, associates, or with others who may have knowledge concerning any such items of information.

Types of investigative Consumer Reports include Personal Character Reference, Professional Character Reference, Previous Employment Verification or public information found on social media.

Before **Nixa Fire Protection District** can obtain a background check/consumer report this disclosure must be provided to you along with “A Summary of Your Rights Under The Fair Credit Reporting Act.” In addition, **Nixa Fire Protection District** must have your signed authorization.

PLEASE INITIAL _____ I acknowledge I have read and received this Disclosure by **Nixa Fire Protection District** to obtain a background check (consumer report).

PLEASE INITIAL _____ I acknowledge I have received a copy of “**A Summary of Rights Under The Fair Credit Reporting Act.**”

Printed Name of Subject (Consumer)

Signature of Subject (Consumer)

_____/_____/_____
Date